

# **X and Z Reports**

---

Section information for X and Z Reports

handPoint

## X and Z Reports

### Section information for X and Z Reports

#### Purpose of X and Z Reports

X and Z Reports show various accumulated values for transactions done during a sales period defined to last between two Z Reports.

There is no difference in the displayed data of an X and a Z report.

However, when printing a Z Report all counters, except two, will be cleared.

X Reports thus serve the purpose of printing intermediate Reports without clearing any counters.

The fields not reset are the GRAND TOTAL field and the Z-Reports counter.

#### Report Sections

##### Tender Sales

This section lists the total sales for the current period.

Each tender counter will be incremented each time a sale is made using that tender.

##### Received on Account

This section lists total sales for the current period that is credited to an account.

Each tender counter will be incremented each time a sale is made using that tender on account.

##### Paid Out

This section lists total withdrawals from the cash register for the current period.

Each tender counter will be incremented each time it is withdrawn from the cashregister.

## Cash Drawer

This section list the total amount of sales plus any initial amount in the register when the period starts.

Each tender counter will be incremented each time a sale is made using that tender.

Each tender counter will be decremented each time a refund is made using that tender.

## Tax info

This section lists all vat categories with their rate, gross (total sales), net (amount due seller) and tax (amount due state).

Each counter is adjusted when that vat category is used in a sale. Amounts used are always in the projects default tender (i.e. the tender that has the conversion ration 1).

For example in the UK it would be pounds.

## Extra info

This section holds various counters that pertain to printed receipts.

**Receipt count** – number of sales receipts printed in the current period. Is incremented each time a new sales receipt is printed.

**Void Receipts** – number of voided sales receipts in the current period. Is incremented each time an older sales receipt is voided.

**X-Reports** – number of X Reports printed in the current period. Is incremented each time an X-Report is printed.

Note that if printing an X Report that this counter will include the X-Report just printed.

**Z-Reports** – total number of Z Reports printed. Is incremented each time a Z-Report is printed.

Note that if printing a Z Report that this counter will include the Z-Report just printed.

**The Z-Reports counter is never cleared.**

## Fiscal information

This section contains two counters:

**Daily Total** – accumulated sales for the current period, in the default tender.

**GRAND TOTAL** – total sales for the lifetime of the device, in the default tender.

**The GRAND TOTAL counter is never cleared.**

## Typical layout of an X or a Z Report

```

                *X Report*

X Report No. 2

-----Tender Sales-----
CARD                0.00
CHEQUE              0.00
GBP                10125.00
-----Received on Account-----
CARD                0.00
CHEQUE              0.00
GBP                0.00
-----Paid Out-----
CARD                0.00
CHEQUE              0.00
GBP                0.00
-----Cash Drawer-----
CARD                0.00
CHEQUE              0.00
GBP                10125.00
-----Tax info-----
C Rate      Gross      Net      Tax
s 0.175 10125.00 8617.02 1507.98
z 0.0      0.00      0.00      0.00
-----Extra info-----
Receipt count                1
Void Receipts                0
X-Reports                    2
Z-Reports                    3
-----Fiscal information-----
Daily total                  10125.00
GRAND TOTAL                  10148.40

```